January 2024



The Workforce Directory

Welcome



Dear provider,

One of the great developments of recent years has been the way in which so many people have rallied around a shared vision of what the care sector is all about, the #socialcarefutures statement, 'We all want to live in the place we call home, with the people and things we love, in communities where we look out for each other'. The people who work in social care are a vital element of those communities. It is therefore a huge honour for me to be able to join colleagues from LinCA in introducing this edition of the Workforce Directory, as a significant contribution to support you in developing the people who work in your organisations, enabling them to make an enormous difference in people's lives. Having recently come to Lincolnshire, I have been greatly impressed by the close partnership between the County Council and providers, which can only be a positive for the many thousands of dedicated staff, and the many thousands of people who draw on care and support. Long may this continue.

Martin Samuels
Executive Director of Adult Care and Community
Wellbeing
Lincolnshire County Council



Dear provider,

Lincolnshire Care Association (LinCA) is delighted to announce the launch of this edition of the Workforce Directory - celebrating the best in care in Lincolnshire and supporting those on the front line of social care in the county.

The directory is aimed to support front line workers and managers with the opportunity to develop old and new skills through a variety of differing avenues

The team at CareinLincs Workforce Development are here to support you with every aspect of this critical area of your organisation.

If there is anything else that you feel would be helpful please get in touch or join our Registered Managers Meetings which meets weekly overseen by Mark and his team.

Melanie Weatherley MBE
Chair of Lincolnshire Care Association

What is New

Outcome based Care Planning course - coming soon	80
The delivery of a new course - Performance Management - coming in March.	81
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Introduction and Contact Details

This workforce directory has been put together to assist you with your workforce development and budget planning for this financial year.

The team at CareinLincs Helpdesk are here to support you with every aspect of this critical area of your organisation.

We have put together this directory so that you know what we offer and how to access the workshops, training programmes and other resources.

If there is anything else that you feel would be helpful, please contact us:-

Email: helpdesk@linca.org.uk

Tel: 01522 581073

Contact details

Melanie Weatherley MBE, Chair of LinCA melanie@walnutcare.co.uk 07816 845522

Mark Turton, Head of Workforce Development and Non-Executive Director of LinCA

markturton@linca.org.uk 07484 011372

Sue Lovelock, Membership Manager susannalovelock@linca.org.uk 07484 011374

Damon Habbin, Digital Projects Manager damonhabbin@linca.org.uk 07398 017497

Ruth Rossiter, CareinLincs Careers Manager ruthrossiter@linca.org.uk

Debbie Hardy – Workforce Development Trainer debbiehardy@linca.org.uk

Andrea Barker – Workforce Development Trainer andreabarker@linca.org.uk

Frank Hanson @linca.org.uk

Felicity Stiff - Pastoral Support Officer felicitystiff@linca.org.uk

Vikki Parkes, CareinLincs Senior Administrator vikkiparkes@linca.org.uk

Carly Bailey, CareinLincs and LinCA Accountant carlybailey@linca.org.uk
07593 135450

Contact details Cont/...

Conor Giles, CareinLincs LinCA Membership Admin conorgiles@linca.org.uk

Alistair Soons, CareinLincs Digital Projects Admin alistairsoons@linca.org.uk

Jade Wynne - Careers Administrator jadewynne@linca.org.uk

Alyssa Faulkes, CareinLincs Events & Admin Apprentice

alyssafaulkes@linca.org.uk

The Team

Melanie Weatherley MBE, Chair of LinCA

Melanie has special responsibility for Workforce Development and Training and plays a strategic role in terms of setting direction and overseeing effective delivery.

Mark Turton, Head of Workforce Development and Non-Executive Director of LinCA

Mark's role is to plan, promote and commission workforce development priorities for the Care Sector working with Training Providers.

Sue Lovelock, LincA Membership Manager

Sue provides Member Support services and supports LinCA Workforce Development.

Damon Habbin, Digital Manager

Damon supports in our digital projects, Digital Security Protection Toolkit, NHSMail, Whzan and Spirit.

Ruth Rossiter, CareinLincs Careers Manager

Ruth is available to support you with all aspects of recruitment and retention, including any help you may need advertising on our dedicated jobs board – www.careinlincs.co.uk.

Debbie Hardy – Workforce Development Trainer

Debbie delivers a range of training to Adult Health & Social Care to support Workforce Development

Andrea Barker – Workforce Development Trainer

Andrea delivers a range of training to Adult Health & Social Care to support Workforce Development

Frank Hanson – Falls Project Manger – Frank will be working and supporting care home mangers with he roll out of a falls pathway training programme.

The Team Cont/...

Felicity Stiff - Pastoral Support Officer

Fecility supports the career team in a new project focusing on International recruitment.

Vikki Parkes, CareinLincs Senior Administrator

Vikki is responsible for the administration of Workforce Development as well as the WDF. She also oversees the day to day running of the office.

Carly Bailey, CareinLincs and LinCA Accountant

Carly supports and manages the invoicing and payments.

Conor Giles – CareinLincs LinCA Membership Admin

Conor supports the Membership Manager with administration and covers the helpdesk.

Alistair Soons, CareinLincs Digital Support Admin

Alistair assists in digital support, digital helpdesk and administration.

Jade Wynne - Careers Administrator

Jade is admin support for recruitment and retention for Adults in Social Care

Alyssa Faulkes – CareinLincs Events & Admin Apprentice

Alyssa is a valuable member of the team and support various senior management with event planning and administration $ho_{AGE~10}$

TRUSTED ASSESSOR SUPPORT FOR PROVIDERS

Care Home Trusted Assessors

Provide a full HONEST, independent and factual assessment to Care Homes and Home Care Agencies and act as representative for the provider.

- The CTA is not assessing the suitability of homes, simply acting on behalf of the home.
- Decisions on placements are made as normal by the Social Worker and clinical discharge practitioners in conjunction with the patient and their families ensuring choice.
- When a patient is returning to a placement the Adult Social Care team (ASC) within the hospital are required to carry out a placement review to ensure continuing suitability of the placement. The CTA liaises with ASC to ensure this has been done.
- The provider can then determine from the information supplied in the assessment if they are able to meet the person's needs and if they will accept the return or placement.

Contact details

Michele Briggs, Lead Care Trusted Assessor 07593 135461

michelechta@linca.org.uk

Lincoln County Hospital

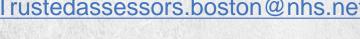
07484 011371

trustedassessors.lincoln@nhs.net

Boston Pilgrim Hospital

07484 504532

Trustedassessors.boston@nhs.net

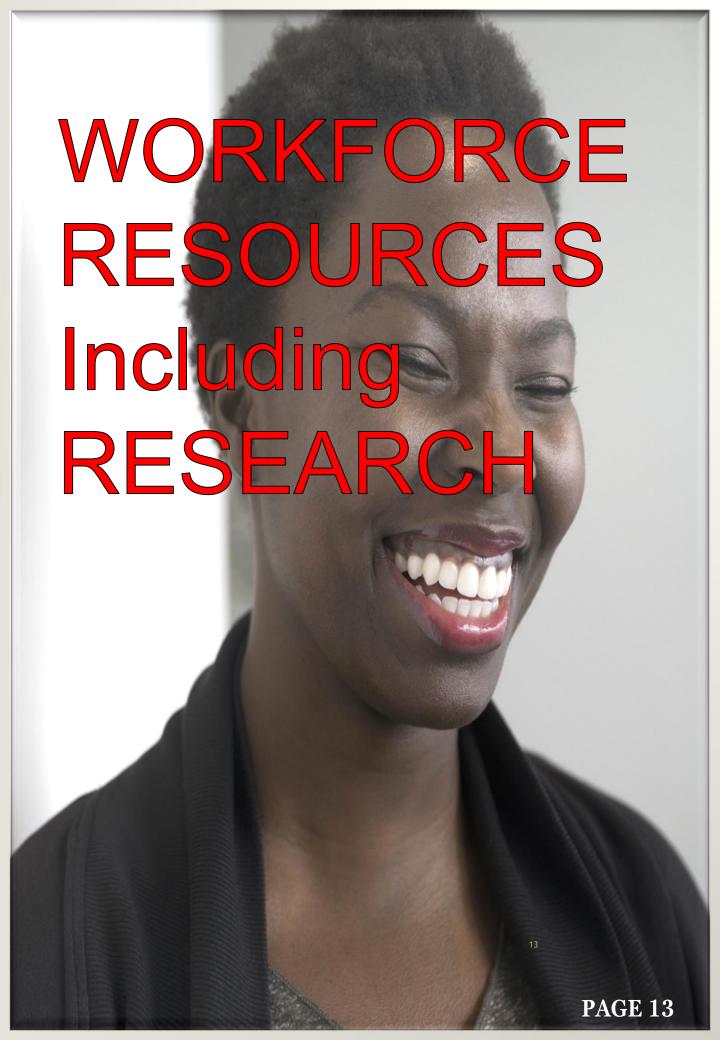




07484 504531

trustedassessors.peterborough@nhs.net







Care Quality Commission make sure health and social care services provide people with safe, effective, compassionate, high-quality care and they encourage care services to improve.

They publish regular reports on care in England as well as their corporate activities.

They also produce the annual State of Care, an assessment of health care and social care in England.

The report looks at the trends, shares examples of good and outstanding care, and highlights where care needs to improve.

CQC are constantly producing information for care providers, including guidance about regulations, how to register with them, what incidents you must notify them of and what they look at when they carry out inspections.

They are currently in the process of rolling out a new assessment approach.

For more information https://cqc.org.uk/



Skills for Care are a not-for-profit organisation committed to the development of an improved and sustainable social care workforce across the UK.

Skills for Care supports adult social care employers to deliver what the people they support need, and what commissioners, and regulators expect.

Their products and service offering is based on a core mission of developing a more skilled, productive and flexible workforce.

Their aim is to:

- Help maximise the potential of your workforce
- Deliver workforce transformation
- Improve quality, productivity and health outcomes
- Raise standard in skills and training delivery



For more information, contact Lincolnshire's locality Manager, Nat Rilev.

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Nat.Riley@skillsforcare.org.uk



LSAB

Making safeguarding personal

For more information, contact:

safeguardingtraining@lincolnshire.gov.uk

For more information, contact:

safeguardingtraining@lincolnshire.gov.uk

Free eLearning courses available to all Adult Service staff and volunteers, all LSAB courses are CPD certified:

Safeguarding

This training course is for anyone who encounters adults at risk of abuse in the community, in a person's own home, in a hospital, in a day care or residential setting. This includes formal and informal carers, volunteers, health and social care professionals.





Mental Capacity Act

The Mental Capacity Act is intended to assist and support people who may lack capacity and to discourage anyone who is involved in caring for someone who lacks capacity from being overly restrictive or controlling. This course aims to help care workers look at hoe the Act wil affect them and to help them to develop best practice to include the new legislation.

Dignity Awareness

Dignity can be a difficult term to define. This is because dignity means different things to different people and can cover a wide range of topics. We believe that dignity is about ensuring that people in care are treated with dignity and respect in adult social care whatever the setting. On completion of this course learners will understand: how the people we support might feel when not treated with dignity and respect; know what constitutes best practice; understand why inappropriate staff attitudes must be challenged; and ensure all staff working in adult social care employ best practice.

To register for any of these courses go to:

www.lincolnshire.gov.uk/lsab and follow the training link

Care Institute for Excellence



The Social Care Institute for Excellence (SCIE) is a leading values-driven improvement agency. In recent years they have evolved from a largely government- funded body to a fast-moving, high-profile and more commercial organisation and thought leader.

They offer a wide range of tailored and flexible improvement support, working collaboratively with associates and partner organisations.

SCIE's future success depends on ability to support and continue developing their range of large and small commercial projects covering consultancy, training, evaluation and research to complement our government funded commissions.

There is a mission to research, evidence, share and support the implementation of best practice. They use this evidence and experience to shape policy and outcomes, and to raise awareness of the importance of social care and social work for creating a fair and equal society.

https://www.scie.org.uk/



NICE work with the adult and children's care sectors to develop independent recommendations for social care. They also develop health and public health advice and guidance, which allows an integrated approach to supporting people and meeting their needs.

Their social care quality standards are practical tools to help deliver good health and wellbeing for users of adult and children's social services.

They help people understand the quality of services and care they should expect. Providers and commissioners use them to assess performance and make improvements.

Their social care guidelines make evidence-based recommendations on the effectiveness and cost-effectiveness of interventions and services. They're coproduced with social care experts

You can find out more about what they do and how you can help to shape their guidance by visiting:-

https://www.nice.org.uk/





Learn how Care Homes can engage with high quality research

Improving the lives and health of older people living in care homes is a major UK government priority. The Enabling Research in Care Homes (ENRICH) initiative and Research Ready Care Home Network aim to help make this happen, and to improve the consistency of support for organisations engaging in research outside the NHS.

There is a place in the Network for all care homes interested in becoming involved in the support and delivery of research.

The Research Ready Care Home Network provides opportunities for care homes and residents to become involved in local and national research studies. Why not become part of the Research Ready Care Home Network? For more information about the manybenefits research brings to your organisation, workforce and users of your service please contact:

Rachael Fothergill: (Lincolnshire Partnership NHS Foundation Trust) rachael.fothergill@nhs.net

Calling all Home Care Providers

Would you like help and support navigating the brave new world of social care research and discover the important benefits of becoming research aware and active?

Are you interested in finding out how your Home Care organization could access existing Research evidence to improve practice, teamworking & learning, raise standards and change positively, the experience of your team, service users and their families?

Would you likes to explore ways of establishing your own Research Evidence folder to demonstrate to service users and their families, potential care staff, CQC, funders and commissioners, your care team's learning, and application of evidence based research to their practice?



Workforce Development Fund (WDF)

The Workforce Development Fund is a funding stream from the Department of Health which is disbursed by Skills for Care. It supports the provision of high-quality care by allowing providers to claim back money towards the cost of workers completing a broad range of adult social care qualifications.

What can be funded?

You can claim funding towards the cost of listed qualifications, learning programmes and digital learning modules completed between 1 January 2023 and the 31 March 2024. This includes money towards the cost of course fees (or employer contributions) and associated costs such as:

- Employees' salaries whilst they're undertaking training
- Coaching and mentoring costs
- Venue costs for training
- Wage replacement costs

All costs must be incurred before WDF is claimed and employers must ensure they have records in place to evidence the costs of any funding claim they make.

Get in touch for the list of funded qualifications

For more information, contact: helpdesk@linca.org.uk or MidlandsWDF@skillsforcare.org.uk

Adult Social Care – Workforce Data Set [ASC-WDS]

The Adult Social Care Workforce Data Set (ASC-WDS) is an online data collection service that covers the adult social care workforce in England. The data collected is vital to the Government, the Department for Health and Social Care, local authorities and the Care Quality Commission as it allows them to plan, fund and monitor the sector.

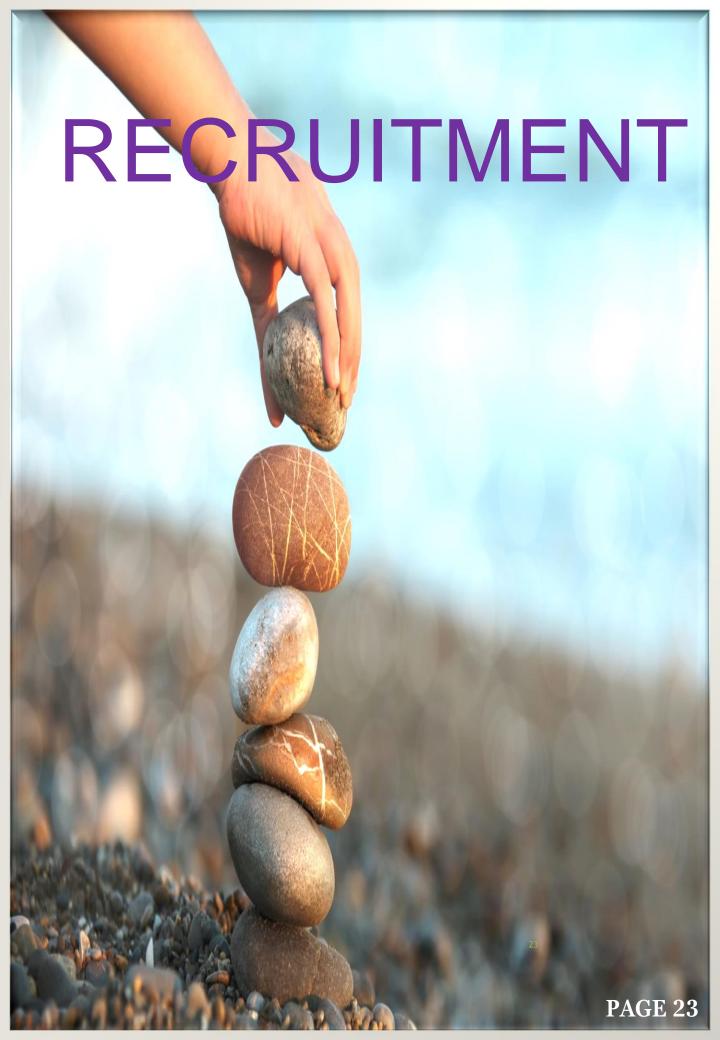
Please go to the dedicated website for information, films and resources on ASC-WDS

https://www.skillsforcare.org.uk/adult-social-care-workforce-data/ASC-WDS/Discover-the-Adult-Social-Care-Workforce-Data-Set.aspx

Completing the Data Set allows you access to funding and learning resources to help to develop and improve the standards of you own workforce

For Support and Further Information

Contact: <u>helpdesk@linca.org.uk</u>





CareinLincs

www.careinlincs.co.uk

With the ever increasing need for staff in adult social care across Lincolnshire, the CareinLincs website is the go-to place for you to advertise your current vacancies - whether paid employment, voluntary positions or apprenticeships.

Jobseekers can register for job alerts, apply for your advertised vacancies, and submit their interest in particular areas of care becoming part of the 'Candidate Pool'

Who can access the CareinLincs website?

If you are an adult social care provider in Lincolnshire you can advertise your current vacancies on the site.

If you are a LinCA Member you will also benefit from:

- Your adverts being promoted on CareinLincs, as well as on our social media profiles
- Potential candidates being recommended to you from the Candidate Pool
- Access to the 'Client Portal' where you can see when you receive an application, and monitor applicant progress during the recruitment process











Our aim is not only to be a jobs board, but to provide information and support to Providers and Jobseekers:

- Promoting Adult Social Care and educating that being a carer is not "just a job"
- Information on the possible roles and career paths available, such as Managerial, Nursing, Team Leaders, Carers, Administrative, and Ancillary Roles such as Gardeners, Drivers, and Chefs
- Assistance with attracting, and retaining, people to adult social care
- Signposting to available training and funding

How can I start advertising?

Contact us to see if you have an existing profile on the CareinLincs site - ruthrossiter@linca.org.uk / careinlincs@linca.org.uk

Alternatively, complete the online registration form on the site >> **HERE** <<

(Please allow 24 hours for your account to be created, it is not an automated enrolment process)

For more information, contact: helpdesk@linca.org.uk

Don't forget to like, share and follow us on:







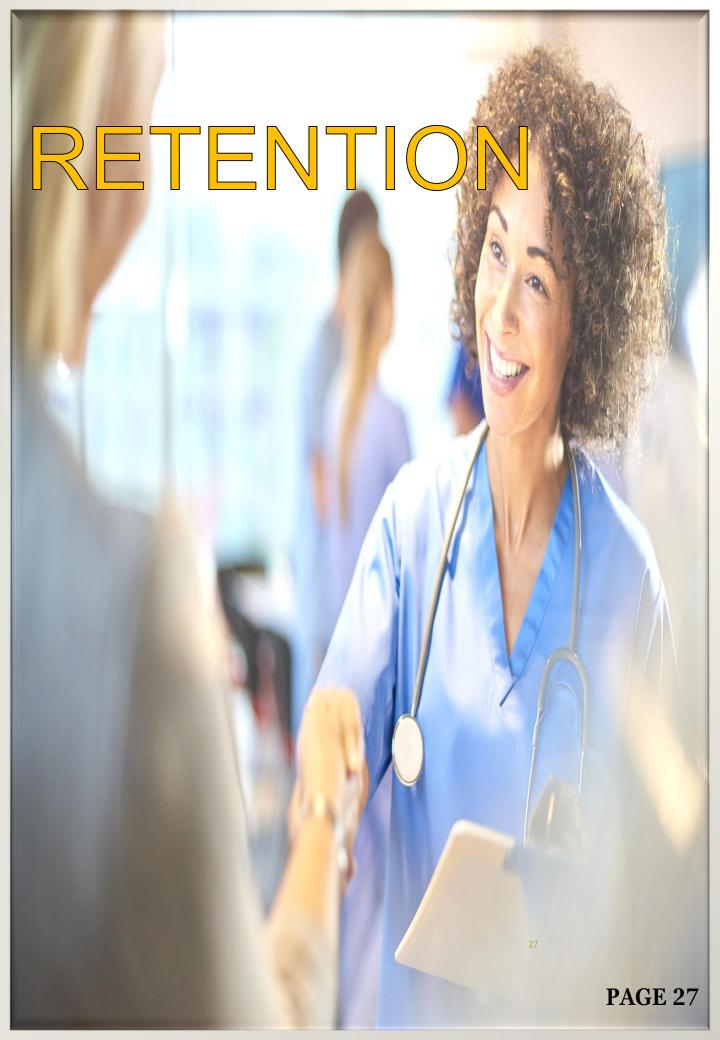




MADE WITH CARE CAMPAGIN

- ► This year, we have found that the made with care campaign has been exceptionally helpful in boosting employment levels within the care sector.
- ▶ The campaign highlights the emotional rewards that a career in care can bring and celebrates the way staff across the adult social care sector empower the people they support to live fulfilling lives. It also emphasises the importance of needing to have the right personal qualities to begin a career in care, while showing the training and progression opportunities that are often available, along with the option to work varied hours that fit around them. All of these helping to tackle the concerns many potential applicants have about taking up care work, and importantly motivate them to apply for jobs in their local area today.
- ► The campaign has also been offering support to providers with their recruitment. Their resources cover a wide range of social care settings so that you can find the right images for your organisation.
- ► The campaign toolkit is your recruitment guide, with tips on how to use the resources and how to build a successful recruitment campaign. To find out more visit Recruiting social care staff (adultsocialcare.co.uk) and download the campaign toolkit.
- ► Should you also require any support with posting vacancies, then check out the CareinLincs website at www.careinlincs.co.uk . Watch this space as our new CareinLincs / LinCA website will be coming in 2024!

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Do you have a member of staff Ambassadors visit schools, Ambassadors visit schools, Ambassadors visit schools, College and Cobcentres and run a range of careers activities work in social care.

What in social care.

Within their workplace.

The benefits:

- create a professional image and quality profile once your ambassador has completed their Welcome Modules you will be able start using the I Care...Ambassador brand.
- motivate and keep your workforce we know that over 70% of ambassadors feel more confident and motivated in their work as a result of being an ambassador.

Finding the right person:

I Care...Ambassadors is a great learning and development opportunity for staff but is not right for everyone and you need to make sure you choose the right person to represent your service.

They should be:

- willing to talk positively about social care and answer questions about their experiences
- comfortable delivering your chosen activities, which may include presentations or group activities
- > able to combine this role with their day to day job. PAGE 28

To find out more about ambassadors or to join the I Care Ambassador Partnership please contact helpdesk@linca.org.uk

DIGITAL SUPPORT



NHSmail

The secure email system

NHSmail is used across Health and Social Care in order to send sensitive information via email. NHSmail is recognised by Hospitals, GPs and other Health colleagues in the aim to axe the fax!

This is a great tool to use to send and receive test results, care plans, prescriptions and data about your clients.

I have an NHSmail account

If you have a NHSmail already, please make sure that you and your staff members are using your accounts to send and receive information on the clients you are caring for.

COVID is the best opportunity to ensure you have an active account as NHSmail eliminates staff members having to leave your establishment to visit other health care professionals, like the GP or Pharmacist.

NHSmail gives you the added protection of digitally speaking to your health colleagues through Microsoft Teams!

I don't have an NHSmail account

Please contact the Helpdesk to get your NHSmail account set up and for more information

helpdesk@linca.org.uk

Data Security & Protection Toolkit (DSPT)

With better security, comes better care

Ensuring information is protected fully is extremely important. Ensuring you have all the policies, procedures and protective software in place is more important than ever to protect yourself from a cyber attack.

The DSPT

The DSPT helps to keep people's information safe and protects care providers from data breaches. all CQC registered care providers, should complete the DSPT annually.

The benefits of DSPT
Free service with free support
Enable you to be more cyber aware
Supports KloE's Meet legal and CQC requirements
Access to NHSMail
Be able to order proxy medication

How do I complete it?

You will need to visit this website Log In (dsptoolkit.nhs.uk) if you do not have login details or for more information or support contact helpdesk@linca.org.uk Once logged in you only need to complete mandatory questions, check and submit, if you are resubmitting for the current DSPT year, you only need to update your previous answers where required and submit.

Do you use NHS Mail? You need to complete the DSPT!

FREE Workshops to help you with data protection and security

If you use NHS Mail you need to complete the Data Security Protection Toolkit (DSPT)

Completing the DSPT shows that you take data protection and cyber security very seriously and shows to your service users and stakeholders that you are meeting your legal requirements. This requirement was temporarily waived during the pandemic but to keep using your NHS Mail account you must take action!

You need to have published your DSPT before 30th June 2024 to ensure you retain access to or be able to register for NHS Mail.

It satisfies CQC KLOE W.2.8 Key Line of Enquiry questions about how you manage data securely

Demonstrate that you meet legal requirements including Data Protection Legislation and the Data Security Standards

The DSPT is a **Contractual requirement with CCGs and Local Authorities** *You will benefit by potentially having access to:*

- •NHS Mail allows you to exchange information with other parts of the health service such as GPs and Pharmacies securely and quickly
- Proxy Access with proxy access you can order medication on behalf of your service users
- •Shared Care Record This allows Care Providers and the NHS to see each others patient records transforming how you deliver care
- •Digital Red Bag Improves information sharing between care homes, ambulance services, hospital staff, residents and their family members.





The DSPT is not difficult to complete but it does require preparation in advance to successfully complete it and that's where we can help Better Security Better Care is a national program of support for the DSPT to help Care providers through the process in a simple and straightforward manner The West Midlands Care Association is providing local support for this program in the West Midlands, Herefordshire, Worcestershire and Warwickshire

What's Available:

Helpline - If you have a question give, us a call on 01522581073 during normal office hours

Webinars - Whether you are new to the DSPT or have completed it before, we have webinars detailing what you need to do and what your next steps should be

What do I do next?

Email helpdesk@linca.org.uk and request dates available to book onto for 'Introductory DSPT Webinars' or '2 Hour Completing the Toolkit' webinars

This support programme is part of the Better Security, Better Care programme, funded by NHSX to support data and cyber security across the adult social care provider sector

Lincolnshire Care Association represent:

- •Care Homes providing Personal and Nursing Care
- Domiciliary Care Providers
- Community, Day and Supporting Living Services
- •Independent Social Work









Digital Projects - Whzan





Whzan measures vital signs and helps to identify early signs of deterioration or illness

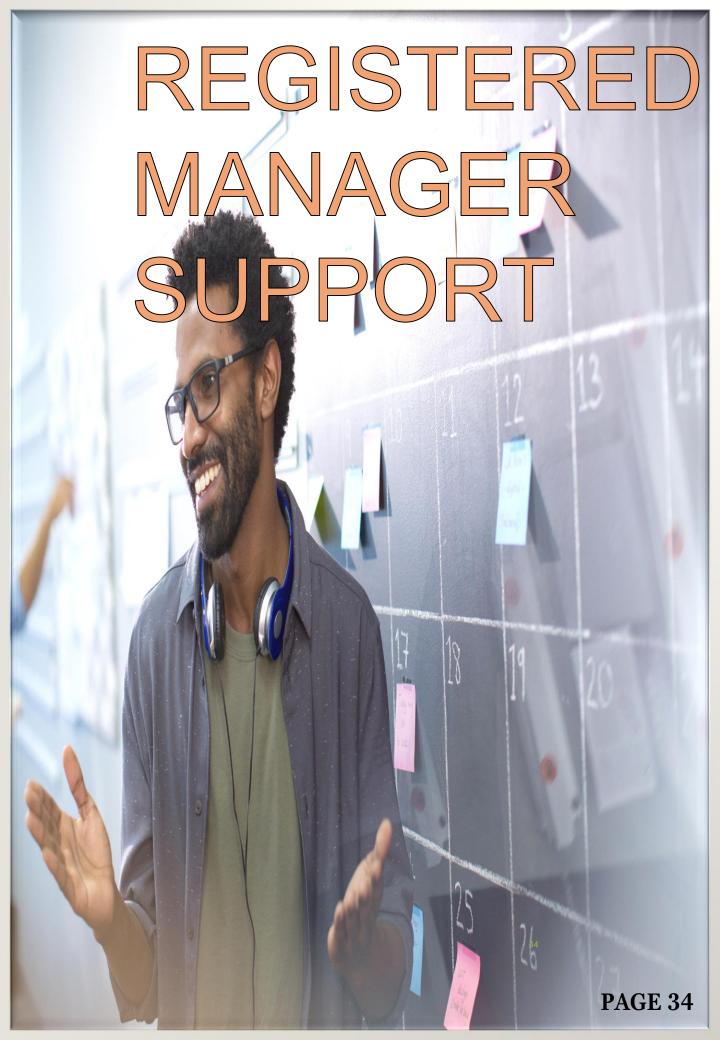


The standard operating procedure has been fully launched, supporting EHCH & PCN's, a video calling pilot has now started with CAS and GP surgeries.

At LinCA, we can provide you with training on whzan, either face-to-face or virtually. We can also support you with faulty or missing equipment.



Please contact helpdesk@linca.org.uk for more help and support



Registered Manager's Network meetings

The Registered Manager's Network meetings, supported by CareinLincs WFD and Skills for Care are open to all Registered Manager's working within Adult Social Care in Lincolnshire.

The network approach is about:

- Providing information
- Increasing confidence
- Sharing skills
- Having access to peer support

Networks are led by registered managers, so the topics are always relevant to those attending.

Where?

Via Microsoft Teams

All Invites and any further information contact: helpdesk@linca.org.uk

When?

Please see the next page for dates in 2024

Registered Manager's Network meetings

List of Registered Managers Networks that support you the Manager

Full Sector Thursday 1:30pm till 2:30 pm

> 18-01-24 15-02-24 21-03-24

18-04-24 16-05-24

20-06-24 18-07-24

15-08-24

19-09-24

17-10-24 21-11-24

19-12-24

16-01-25

20-02-25

20-03-25

Homecare and Community Support

> Services Thursday

1:30pm till 2:30 pm

25-01-24

28-03-24

23-05-24

25-07-24

26-09-24

28-11-24

23-01-25

27-03-25

Learning Disabilities and Mental Health

Services

Thursday

1:30pm till 2:30 pm

22-02-24

25-04-24

27-06-24

22-08-24

24-10-24

23-12-24 (Monday)

27-02-25

Please keep looking out for the email invite for you to join these meeting via TEAMS.

Any further information please contact;

<u>helpdesk@linca.org.uk</u> here at CareinLincs Workforce Development

Developing Managers Programme In Adult and Social Care

We have developed a six Module Programme to support the Development of new Managers, Deputy Managers and those employees who will move into Management within the coming year within Adult and Social Care.

The cost for this programme will be £400 per person.

If you would like to book on any of the above training courses or workshops, please contact helpdesk@linca.org.uk

Module	Elements
Project	Develop outcomes based on risk assessments connected to the KLOE report providing action plans to support sustainability
INTRODUCTION	Identify the skills and resources needed to support learning on the 6 months course
SAFE	Examine and process best practice on how to manage the key elements connected to SAFE
CARING	Process and develop new skills to support better decision making, reporting and record keeping
EFFECTIVE	Develop strategies to support the development of employees
RESPONSIVE	Identify what 'Person Centred Care' is and its integration into the business
WELL LED	Know your own style of leadership allow better managerial decision making
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New dates for 2024

Developing Managers Programme

This 6 full day sessions course examines in detail the five core components of the Care Act. It is designed to increase and develop the theory-based practices for all new or developing managers in Adult Social Care. All sessions will be face to face and commence at 09:30 am till 16:30 pm

Cohort 17

This course will take place in LINCOLN

Day 1 – Introduction, 16th January 2024

Day 2 - Effective, 13th February 2024

Day 3 - SAFE, 19th March 2024

Day 4 - Responsive, 9th April 2024

Day 5 - Caring, 14th May 2024

Day 6 - Well Led, 11th June 2024

The cost of this workshop is £400 per person. Attendance on all 6 days is required to complete the course. To book this course please email helpdesk@linca.org.uk







IOSH Managing Safely Health and Safety in the Workplace For managers and deputies [Online version only]

The IOSH Managing Safely Online course from IOSH and First4Safety will give all supervisors, managers and leaders the understanding of risks and hazards in the workplace.

During this course, learners will develop more advanced health and safety knowledge covering the requirements for health, safety and welfare in the workplace and legal requirements, the benefits of using a health and safety system, understanding the principles of risk assessment, understanding the risks and control methods for common workplace hazards and how to manage the effects of accidents and ill health.

No need to take 4 days off work

Immediate Start – Fast Certification



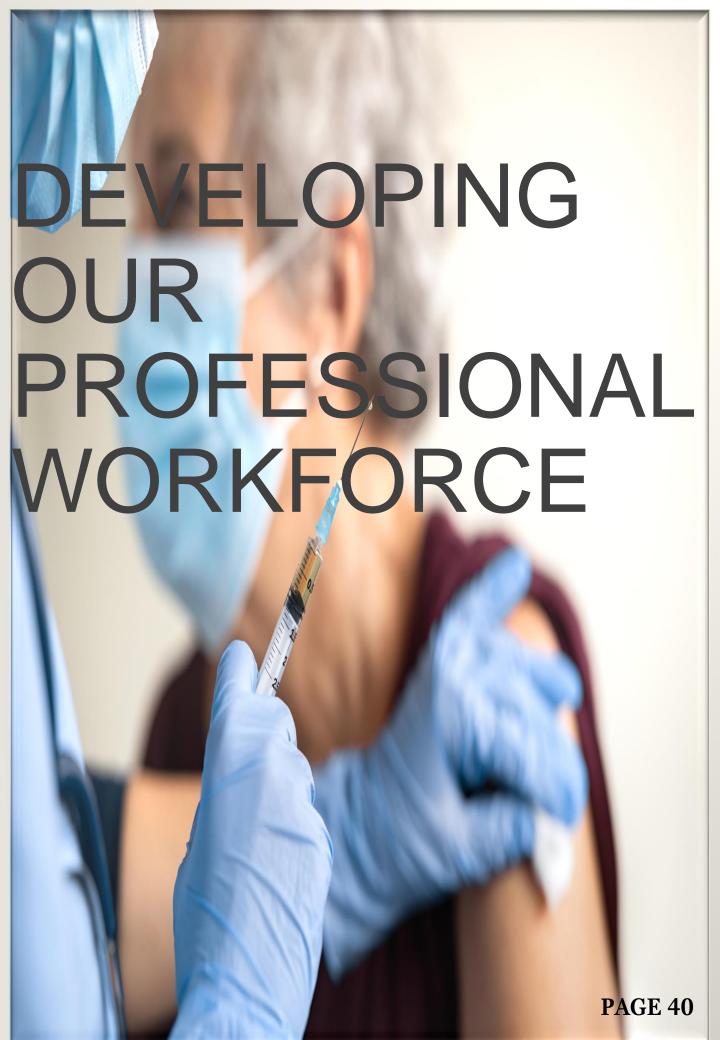


The cost of this workshop is £179 + Vat for Digital Certificate

Go to the barcode to register or copy the link

https://www.first4safety.co.uk/iosh-managing-safely-online/?gclid=Cj0KCQjw0emHBhC1ARIsAL1QGNdF6e82jG2PocEtVg4buu1HtCwtGxqH1USE_GVE_WJYzxs68oJymc0aAtvmEALwwcB

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Supporting the recruitment of Nursing Associates

A nursing associate is a new member of the nursing family who provides care for people in health and social care settings. It has been created to bridge the skills gap between care assistants and registered nurses. This role is only being used and regulated in England.

A nursing associate is not a substitute for a registered nurse. The intention is that by employing a nursing associate, who is registered with the Nursing and Midwifery Council (NMC) having completed an approved training course, it can free up the time of a registered nurse to work at the upper limits of their registration, focusing on more complex care needs and leadership.

Key points:

The role is registered by the Nursing and Midwifery Council.

A nursing associate:

- is educated to foundation degree level,
- is registered and has a PIN number
- is accountable for their own practice once registered
- can undertake continuous professional development to extend their role to suit their working environment.

Interested? contact me today to make a difference:

helpdesk@linca.org.uk





Do you want to become a **Practice Supervisor?**

Practice Supervisors are registered Health or Social Care Professionals, who have additional training to support learners in their practice placements.

Nursing and Midwifery Council (NMC) learners include:

- Trainee Nursing Associates
- Apprentice Nurses
- Student Nurses or Midwives
- Return to Practice Nurses
- Prescribing Students

To arrange how to access training please email:

uolpractice.support@lincoln.ac.uk



Semester B programs as Coppe Of Spplitating that was a specific of the Spplitation of the

Postgraduate Certificate in Independent/Supplementary Prescriber Preparation -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/ StudentApplicationRegistrationMyMaintenance?f=%24SC.STUAPPREG.M NT&suite=SM&CourseCode=PREPREPC

MSc Advanced Clinical Practice -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/ StudentApplicationRegistrationMyMaintenance?f=%24SC.STUAPPREG.M NT&suite=SM&CourseCode=ADCLPRMS

MSc Integrated Professional Practice -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/ StudentApplicationRegistrationMyMaintenance?f=%24SC.STUAPPREG.M NT&suite=SM&CourseCode=ADPRPRMS

MSc Safeguarding: Leading Safer Organisations -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/ StudentApplicationRegistrationMyMaintenance?f=%24SC.STUAPPREG.M NT&suite=SM&CourseCode=SAFLSOMS

BSc Professional Practice -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/ StudentApplicationRegistrationMyMaintenance?f=%24SC.STUAPPREG.M NT&suite=SM&CourseCode=NURPPCUB

NEW PG Cert Pre Hospital Critical Care -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/ StudentApplicationRegistrationMyMaintenance?f=%24SC.STUAPPREG.M NT&suite=SM&CourseCode=PHCRCAPC

Negotiated Work-Based Learning 15 credits -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/ StudentApplicationRegistrationMyMaintenance?f=%24SC.STUAPPREG.M NT&suite=SM&CourseCode=NEWBLNPI Semester B programs as Coppe Of Spplitating that was a specific of the Spplitation of the

Negotiated Work-Based Learning 30 credits -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/StudentApplicationRegistrationMyMaintenance?f=%24 SC.STUAPPREG.MNT&suite=SM&CourseCode=NEWBLEPI

New Directions in Integrated Health and Social Care -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/StudentApplicationRegistrationMyMaintenance?f=%24 SC.STUAPPREG.MNT&suite=SM&CourseCode=NDIHSCPI

Integrated Professional Practice Research Methods -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/StudentApplicationRegistrationMyMaintenance?f=%24 SC.STUAPPREG.MNT&suite=SM&CourseCode=INPPRMPI

Person-Centred Cancer Care -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/StudentApplicationRegistrationMyMaintenance?f=%24 SC.STUAPPREG.MNT&suite=SM&CourseCode=PECECCPI

Musculoskeletal Injection Therapies -

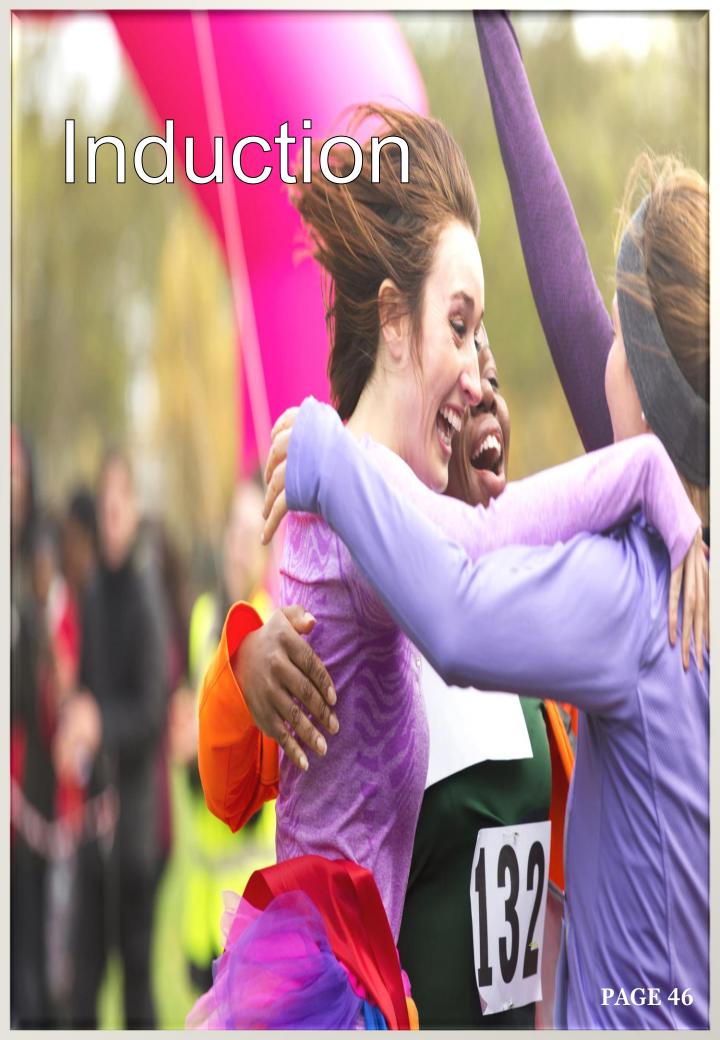
https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/StudentApplicationRegistrationMyMaintenance?f=%24 SC.STUAPPREG.MNT&suite=SM&CourseCode=INTMUPPI

Musculoskeletal assessment, diagnosis and management for First Contact Practice -

https://uol.t1cloud.com/T1Default/CiAnywhere/Web/UOL/StudentCore/StudentApplicationRegistrationMyMaintenance?f=%24 SC.STUAPPREG.MNT&suite=SM&CourseCode=ADMADMPI

SUPPORTING THE WORKFORCE DEVELOPMENT

Induction - Page 46 - 52
Learning Disabilities and
Mental Health - Page 53 - 61
Skills - Page 62 - 89





The Care Certificate

One of the key features of good and outstanding services is that they ensure new starters complete an in-depth induction programme which goes beyond the minimum standards. Extra resources to support Assessment of the Care Certificate.

Workforce Development Materials to support Care Certificate assessment

The Care Certificate workbook is a free downloadable resource to support the training process and help you and your new workers cover parts of the Care Certificate. Go to https://www.skillsforcare.org.uk/Learning-development/inducting-staff/care-certificate/Care-Certificate-workbook.aspx

The <u>assessor document</u> introduces the Care Certificate and provides an overview of how to deliver and assess it. It provides detailed information on how the Care Certificate Standards should be assessed.

https://www.skillsforcare.org.uk/Documents/Learning-and-development/Care-Certificate/Assessing-the-Care-Certificate/Care-Certificate-Assessor-Guidance-Jan-2020.pdf



The Care Certificate

You can use the <u>self-assessment</u> tool and reflective log with new workers before they start their induction so you can tailor it to their training needs.

https://www.skillsforcare.org.uk/Documents/Learning-and-development/Care-Certificate/The-Care-Certificate-Self-Assessment-Tool-online.pdf

Further documents to <u>support quality assessment</u> of the Care Certificate can be found on Skills for Care's website here is the link. https://www.skillsforcare.org.uk/Learning-development/inducting-staff/care-certificate/Assessing-and-the-Care-Certificate.aspx

Care Certificate Badges & Care Certificate Board Game



Care Certificate Badges

We now have the Care Certificate pin badges available for everyone who has attended the Lincolnshire Care Certificate Training Courses. There are two types of badges available:

Blue: For anyone who has attended Lincolnshire Care Certificate Training

Orange: For anyone who has attended Lincolnshire Care Certificate Assessors Training

Care Certificate Board Game

We now have the Care Certificate Board Game available for hire, helping to make in-house development fun and interactive. This game can be hired out for up to one month at a time, free of charge, although a cheque deposit for £180 is required and will be returned on the safe and intact return of the board game.

If you would like to book on any of our training courses or workshops, please contact helpdesk@linca.org.uk

Assessing the Care Certificate



3 days Face to Face and Virtual Course for competent and motivated carers who are willing to help others. This course entails fresh ideas to improve the level of assessment when undertaking the care certificate.

Day 1 and 2

- Develop a strategy to deliver the Care Certificate for your organisation
- Examine how to support competency-based assessment

Day 3 (conducted on Teams)

- Utilise paperwork that supports assessment
- Meet quality assurance to ensure competent assessment of the care certificate

Louth

Day 1 - 30th January '24 9.30am - 4pm

Day 2 - 13th February '24 9.30am - 4pm

Day 3 - 14th March (Teams) 10.00am - 12.00pm

Grantham

Day 1 - 10th April '24 9.30am - 4pm

Day 2 - 24th April '24 9.30am - 4pm

Day 3 - 14th May (Teams) 10.00am - 12.00pm

The cost of this workshop is £35.00 per person.

Email helpdesk@linca.org.uk to reserve your place

Care Certificate Sampling and Quality Assurance Group





Helps organisation with their inductions process and ensures quality controls are maintained.

If you have completed the Assessing The Care Certificate Training, then please come and attend our next QA group meeting. Just bring along any completed portfolios or current assessed work. You can talk to others who are delivering the Care Certificate, share ideas and improve.

The next group is meeting on:

January 18th at Lincoln 10.00am -11.30am

There is **NO COST** to attend but you will need to book a place. Email helpdesk@linca.org.uk to reserve your place.

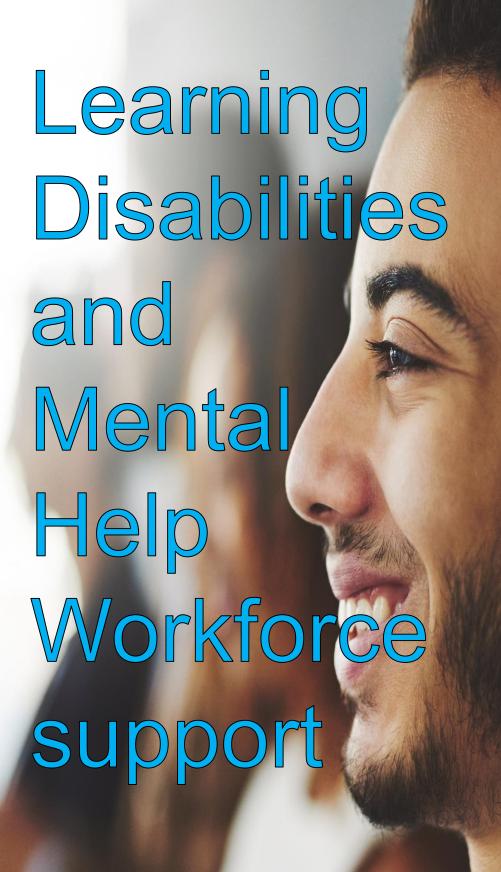
Don't miss out - book today!

Refresher Training for Current Assessors of the Care Certificate

A New Care Certificate assessors eLearning course is now available from Skills for Care who in partnership with Health Education England have produced this funded interactive course has been designed to support existing Care Certificate assessors in refreshing their skills. Copy the link for further information on the course and how to sign up to it.

https://www.skillsforcare.org.uk/Learningdevelopment/inducting-staff/carecertificate/Assessing-and-the-Care-Certificate.aspx

Employers already partners in their local Workforce Development Fund Partnerships could claim £100 from the Workforce Development Fund (WDF) for every employee who successfully completes both sessions. For those providers not in a partnership, please see section Workforce Development Fund in this directory.





The Oliver McGowan Mandatory Training on Learning Disability and Autism

Following a long campaign led by Oliver McGowan's mother Paula McGowan OBE, HEE and partners at DHSC, NHS England and Skills for Care are pleased to launch https://www.e-lfh.org.uk/programmes/the-oliver-mcgowan-mandatory-training-on-learning-disability-and-autism/ I am sure like us here at CareinLincs Workforce Development, we welcome this new piece of learning to go alongside your current Mandatory Training programmes.

Oliver tragically died on 11 November 2016 in an NHS hospital and his death shone a light on the need for health and care staff to have better training in understanding, communicating with and treating people with a learning disability and autistic people. The Oliver McGowan Mandatory Training aims to provide the health and care workforce with the right skills and knowledge to provide safe, compassionate, and informed care to autistic people and people with a learning disability. The Health and Care Act 2022 introduced a requirement that regulated CQC registered service providers must ensure their staff receive training on learning disability and autism that is appropriate to their role.

The Oliver McGowan Mandatory Training is ready to access today and has been co-produced, trialled with over 8300 health and care staff and independently evaluated by NDTi. It comes in two tiers so all staff working across all CQC registered services can receive the right level of mandatory training. The e-learning is the first part of The Oliver McGowan Mandatory Training and everyone in health and care needs to do this no matter where they work and what tier of training they require.

Staff, will need to complete their training by attending either a one hour online interactive session (for Tier 1) or a one-day face to face training (for Tier 2).

You can hear from Paula McGowan, https://www.youtube.com/watch?v=vV1CWU1demc and read the https://www.youtube.com/watch?v=vV1CWU1demc and read the https://www.hee.nhs.uk/news-blogs-events/news/oliver-mcgowan-mandatory-training-learning-disability-autism-launched

Research has shown that on average, people with a learning disability and autistic people die earlier than the public, and do not receive the same quality of care as people without a learning disability or who are not autistic. We want and need to change this. To ensure The Oliver McGowan Mandatory Training on Learning Disability and Autism e-learning is shared widely, please disseminate this information across your networks.

Please join with us and do everything in your power to prevent a story like Oliver's from ever having to be told again. Launching this training is a vital step to help us all achieve this.

For further information, please visit

https://www.skillsforcare.org.uk/Developing-your-workforce/Care-topics/Oliver-McGowan-Mandatory-Training/Oliver-McGowan-Mandatory-Training.aspx

https://www.hee.nhs.uk/our-work/learning-disability/current-projects/oliver-mcgowan-mandatory-training-learning-disability-autism

To access the free mandatory e-learning, please visit https://www.e-
lfh.org.uk/programmes/the-oliver-mcgowan-mandatory-training-on-learning-disability-and-autism/



The Oliver McGowan
Mandatory Training on
Learning Disability and
Autism

Update

Training is currently being produced for Tier 1 Part 2 training and Tier 2 training across Lincolnshire.

Training packs are being produced to highlight situations that have occurred in Lincolnshire and recap on the online Tier 1 Part 1.

Trainers and people with lived experience are currently being recruited.

Watch this space for further updates





Learning Disabilities Courses

We are pleased to announce we are running 4 different courses primarily for staff supporting people with learning disabilities but open to all

Delivered by Industry experts

Can be used for CPD and/or support NVQ type qualifications

In line with new legislation with Learning Disabilities training

Each course is £35.00 per delegate

- •Sexual Health & Relationships Lincoln 19th February 2024
- Understanding Learning Disabilities Boston 4th March 2024
- •Promoting Independence Boston 5th March 2024
- •Dual Diagnosis and Oral Health TBC

Contact helpdesk@linca.org.uk to express interest on this programme

Positive Behavioral Support

Positive behavioral support (PBS) is a personcentred approach to people with a learning disability who display or at risk of displaying behaviors which challenge. It involves understanding the reasons for behaviour and considering the person as a whole - including their lie history, physical health and emotional needs -f to implement ways of supporting the person. It focuses on teaching new skills to replace the behavior which challenges.

Go to the Skills for Care website where they have resources to help, including a guide to arranging and paying for training in PBS.

https://www.skillsforcare.org.uk/Documents/Topics/PBS/Guide-to-arranging-and-paying-for-PBS-

training.pdf





Next Generation Leadership Programme

A new Leadership programme specifically for people who work in learning disability and autism services. Are you courageous, values-based and looking for ways to tackle the challenges ahead?

For more information

https://www.ndti.org.uk/projects/nextgeneration



Green Light Toolkit

Mental Health Services and Support for People with Autism and People with Learning Disabilities

A guide to auditing and improving your mental health service so that it is effective in supporting people with autism and people with learning disabilities.

www.ndti.org.uk/

The Green Light Toolkit is a set of free to access resources including, a recently updated audit framework and toolkit, and easy read version

The Audit tool is available online at https://bit.ly/3aXQucQ

To find out more information about the learning set workshops, please contact Madeline Cooper-Ueki at Madeline.cooper-ueki@ndti.org.uk



Autism awareness learning resources

Here are learning resources from across the social care and health sector.

They aim to increase awareness and understanding of autism, to enable frontline care workers to better recognise and respond to the needs of autistic people.

Adult social care managers can use resources in this list during induction, supervision and ongoing learning and development, to develop the skills of their workers. They can also use them to develop their own leadership and management skills and knowledge.

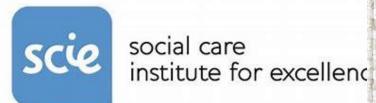




www.minded.org.uk/



www.autism.org.uk/what-wedo/professional-development/trainingand-conferences



www.scie.org.uk/autism/



Learn Makaton

Are you ready to take the first step and start learning Makaton? Getting started with Makaton is fun and easy. And once you've started, you'll soon want to learn more, starting with the Core Vocabulary.

The Makaton Society look forward to welcoming you to the Makaton family soon!

These courses will be done virtually.

The Cost of the courses is £100 per person.

For all Expressions of Interest and Bookings please email helpdesk@linca.org.uk



Safeguarding – Making it Personal

Best Practice Guides

Lincolnshire Safeguarding Adults Board own policies and procedures are for all agencies and individuals involved in safeguarding adults. This includes professionals, volunteers and staff working in public, voluntary and private sector organisations. https://www.lincolnshire.gov.uk/downloads/file/3658/lsab-policy-and-procedures-v7-1

For more information about the LSAB email lsab@lincolnshire.gov.uk

The Safeguarding Adults Framework Evaluation tool (SAFE) is a simple online tool to help staff and others to evaluate, reflect and learn from practice when working to safeguard adults at risk of harm.

https://safe.bournemouth.ac.uk/Home/Introduction

Safeguarding – Making it Personal

Best Practice Guides

Safeguarding adults means protecting a person's right to live in safety, free from abuse and neglect. If you're a leader or manager Skills for Care have produced a 'Guide to adult safeguarding' explains some of the key aspects of safeguarding in your workplace.

https://www.skillsforcare.org.uk/Documents/Topics/Safeguarding/A-guide-to-adult-safeguarding-for-social-care-providers.pdf

LSAB resources. Tools available to support professionals in safeguarding adults within Lincolnshire: Go to the LSAB websites dedicated page for access to all the resources. https://www.lincolnshire.gov.uk/safeguarding/lsab/4

Safeguarding – Making it Personal

Workforce Development Resources

LSAB training The LSAB offers a series of Safeguarding `Making it Personal` and other related safeguarding topics free to practitioners who work with adults and their families. The training is delivered via elearning courses. The training identifies which groups of staff the training is appropriate for using the National Competency Framework for Safeguarding Adults.

Go to

https://www.lincolnshire.gov.uk/safeguarding/lsab/3
You will need to registered or if already done so, login to access.

SCIE Safeguarding adults: e-learning course Safeguarding adults is everybody's business. All staff have a responsibility to help prevent abuse and to act quickly. This CPD-accredited course includes dramatised video scenarios which show how safeguarding issues can develop, and suggests ways of dealing with them that protect people at the same time as preserving their right to make choices about their lives. https://www.scie.org.uk/e-learning/safeguarding-adults

COMING 2024 SAFEGUARDING AMBASSADORS

Aim

- To ensure that the principles of Safeguarding are integral within every day practice
- To support and advice team and service area colleagues on Safeguarding matters

Rollout of the programme

- The 2024 cohort dates are to be confirmed
- Attend a further day training ,again the date is still to be confirmed, where the ambassador will receive recognition at becoming a Safeguarding Ambassador
- Safeguarding Needs Analysis will be collected following the ambassador programme
- Attend Safeguarding Ambassador meetings

Who can be the Safeguarding Ambassador

- The provider or registered
 Manager to consult with a
 member of their staff that they
 believe will embrace this role
 of being the Safeguarding
 Ambassador, this may include
 the Manager themselves
- All nominations to be sent to Lincolnshire Care Association Workforce Development; email: helpdesk@linca.org.uk
- with:
 - Name of nominated person
 - Their email or work email
 - Organisation representing
 - Nominating Person and contact number

Safeguarding Ambassadors Will

- Act as a resource and a point of contact for colleagues that require support and guidance with safeguarding issues
- Cascade/disseminate safeguarding information and develop and maintain a notice board
- Maintain safeguarding as a standing agenda item at team meetings.
- Support staff in identifying those in need of protection and assist in their understanding of the action that they need to take
- Encourage colleagues to recognise trends and themes.
- Promote the safeguarding adult policy.
- Be aware of own limitations and seek further clarification / support from the organisations designated Safeguarding Lead.
- Attend a minimum of three Safeguarding Ambassador meetings annually
- Attend a minimum of three Safeguarding Ambassadors Network meetings annually

SAFEGUARDING AMBASSADORS [CONT]

Note - A SAFEGUARDING AMBASSADOR IS NOT a replacement for a Safeguarding lead, or a replacement for the role regarding Safeguarding issues of the Registered Manager or to be relied on to manage Safeguarding referrals

Expected Outcomes of the Role

The development of the role across your organisation will:

- Enhance and streamline Safeguarding practice
- Provide consistency in Safeguarding practice
- Promote staff competencies in Safeguarding
- Give staff confidence to provide up to date advice and support to colleagues

Purpose of Safeguarding Meetings

- Provide a forum for all Safeguarding Ambassadors to meet, network, share best practice and lessons learnt across the sector
- Gather up to date information from partner agencies.
- Promote discussion on safeguarding policies and procedures.
- Maintain and enhance their skills and competencies in safeguarding



Safeguarding Ambassadors Virtual Network meeting

If you have completed both Safeguarding
Ambassadors Induction days, please join us on
ONE of our network meetings

During these meetings we are planning to roll out the agreement forms between you the providers and the role of the safeguarding ambassadors to ensure the role is being carried out and a continual commitment to support each other under the umbrella of Safeguarding and MCA.

Future Dates to be announced in due course

These meetings will take place via Microsoft teams. You must email helpdesk@linca.org.uk with your chosen date and confirm the best email address for Conor to then send you an invite, which will allow you to join the meeting.



Coming 2024 Swallowing, Oral Health and Nutritional Ambassadors

AIM

- To ensure that the principles Swallowing, Oral health and Nutrition (including personal care) and the support of good nutritional values are integral within every day practice.
- To support and train the team and service area colleagues on Swallowing, Oral health and Nutrition matters.

Who can be the Swallowing, Oral Health and Nutrition (SONA) Ambassador

- The provider or registered Manager to consult with a member of their staff that they believe will embrace this role of being the SONA Ambassador, this may include the Manager themselves.
- All nominations to be sent to Lincolnshire Care Association
 Workforce Development. email <u>helpdesk@linca.org.uk</u> with
- Name of nominated person
- Their email or work email
- Organisation representing
- Nominating person and contact number

Note – A SWALLOWING, ORAL HEALTH AND NUTRITIONAL AMBASSADOR IS NOT a replacement for a Swallowing, Oral Health and Nutritional trainer, but someone who would be able to support those who train on these subjects





Swallowing Oral Health and Nutritional Ambassadors Network meeting

We are planning the next round of network meetings for all Swallowing Oral Health and Nutritional Ambassadors to attend. During these meetings we are planning to roll out the agreement forms between you the providers and the role of the SONA to ensure the role is being carried out and a continual commitment to support each.

The whole process that supports the Ambassadors role is that the networks are **free** to attend. You will take back discussion and communication to provide providers with greater understanding and guidance on all things Swallowing Oral Health and Nutritional

Day 1 - 2024 tbc

Day 2 - 2024 tbc

Day 3 - 2024 tbc

Day 4 - 2024 tbc

Day 5 - 2024 tbc

Venue - tbc

ALL WORKSHOPS NEED TO BE COMPLETED TO RECEIVE THE SONA CERTIFCATE

ALL expressions of Interest to be sent to

helpdesk@linca.org.uk

Dementia

Basic Dementia

Workforce Development Resources

SCIE Dementia awareness e-learning course.

This e-learning course aims to raise the awareness and skills of care staff who work with people with dementia. It aligns with Tier 1 of the National Dementia Training Standards Framework, which is a requirement for all staff working in social care. It will also allow you to collect evidence towards the relevant section of the Care Certificate. The course seeks to improve the wellbeing and experience of people with dementia and of the care staff working with them. It should improve your confidence in managing situations you find challenging. https://www.scie.org.uk/e-learning/dementia

LSAB training The LSAB offers a series of fully funded, What is Dementia? eLearning courses. The training is delivered via e-learning courses.

Go to

https://www.lincolnshire.gov.uk/safeguarding/lsab/3 You will need to registered or if already done so, login to access

Understanding Dementia

If you have done your Basic Dementia Training and you need more, then this course is for you

We have designed a Face to Face two full day Course

We look at:

- Behaviors which are challenging to others
- Person Centred Care in Dementia
- ▶ The role of occupation and easy activities in Dementia

LINCOLN

Session One

21st February '24 - 09:30 to 16:00

Session Two

6th March '24 - 09:30 to 16:00

[Delegates must attend both days]

The cost of this workshop is £35.00 per person or 2 places for £60.00. Fmail helpdesk@linca org.uk to reserve your place.





Developing Seniors Programme In Adult and Social Care

We have developed a six Module Programme to support the Development of Seniors within Adult and Social Care. We also look to improve skills and knowledge to enable someone to learn about their own personal qualities and the importance of reflection to improve the quality of Person Centred Care.

The cost for this programme will be £325 per person.

If you would like to book on any of the above training courses or workshops, please contact helpdesk@linca.org.uk

Introduction to	Being a role model, personal development,
Leadership &	reflection, managing own role, goal setting for
Professional Role	yourself and others and an introduction to
	mentoring/coaching.
Effective	Mental Capacity Act, Deprivation of Liberty and
	Human Rights.
Safe	Safeguarding in the absence of a manager,
	assessing/recording/reporting and confidentiality.
Caring	Completing care records/other documents and
	introduction to person centred thinking.
Responsive	Dealing with comments, complaints/concerns,
	how to respond and giving feedback.
Well-led	Knowing your service, managing conflict,
	reflection, next steps and the opportunity to join a
	virtual action learning set.

Developing Seniors Programme In Adult Social Care

We have developed a seven-module programme to support the development of seniors within Adult Social Care. The course looks at improving the skills and knowledge of staff whose role is to supervisor others in the team and enable them to learn about their own personal qualities and the importance of reflection to improve the quality of Person-Centred Care.

Cohort 24 - Face to Face - LINCOLN

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13<sup>th</sup> March 2024 – Introduction – 9.30am – 4.30pm
27<sup>th</sup> March 2024 – Safe – 9.30am – 4.30pm
3<sup>rd</sup> April 2024 – Effective – 9.30am – 4.30pm
17<sup>th</sup> April 2024 – Caring – 9.30am – 4.30pm
1st May 2024 – Responsive – 9.30am – 4.30pm
15<sup>th</sup> May 2024 – Well Led – 9.30am – 4.30pm
11<sup>th</sup> June 2024 – Action Plan/Final Evaluation – 10am – 12midday(TBC) - Online
```

The cost of this programme is £325 per person. Attendance on al 9 days is required to complete. Email helpdesk@linca.org.uk to book your place.

Emergency First Aid at Work

A Level 3 Qualsafe accredited, HSE recognised course. You will receive full certification upon completion.

During this full day course [9am till 4:30pm], learners will develop the skills and knowledge needed to deal with a range of emergency first aid situations, including:

- Managing an unresponsive casualty
- CPR
- Choking
- Shock
- Wounds and bleeding
- Minor injuries

The cost of this workshop is £60.00 per person.

Email helpdesk@linca.org.uk to express your interest

Trainer made the course fun as well as interesting

Course available:

TBC



Overall a very informative and enjoyable course.
Definitely recommend.









Basic Life Support



A Level 2 Qualsafe accredited course. You will receive full certification upon completion

Over a half day period, successful Learners will attain the knowledge and practical competencies needed to deal with a range of first aid situations, including: managing a casualty with anaphylaxis, CPR, common anaphylaxis triggers, signs and symptoms of anaphylaxis, treatment and more.

Also support Standard 12 of the Care Certificate and act as a refresher for previous BLS training.

Course available:

TBC

The cost of this workshop is £35.00 per person.

Email helpdesk@linca.org.uk to express your interest



Overall fab course.
Excellent trainer,
presented the course
in a manner that was
engaging and
understandable



ning Skills Training For all in-house trainers.

A Two Full Days Face to Face Course -

- Identifying and developing new skills to improve your training through new approaches
- Examining the training cycle
- How to be a trainer rather than a presenter

LINCOLN

Session One - 12th March '24 - 09:30 to 4pm

Session Two – 26th March '24 - 09:30 to 4pm

The cost of this workshop is £35.00 per person or 2 places for £60.00.

To book your places Email: helpdesk@linca.org.uk



Gained far more than I expected

Enjoyed the course, a lot of info but all useful



vering Effective Supervisionse -

- Identifying and developing new skills to improve your delivery of supervision
- Understanding the value of supervision
- Best practice approach and reflecting on your own practice

LINCOLN

12th February '24 - 09:30am to 4.00pm

The cost of this workshop is £35.00 per person or 2 places for £60.00.

To book your places Email: helpdesk@linca.org.uk



Useful training to help me feel more confident when carrying out supervisions

erstanding Behaviours of cern

A one day Face to Face Course -

- Understanding why behaviours of concern occur
- How to respond to behaviours of concern

Boston

16th January '24 - 09:30am to 4.00pm

Lincoln

11th April '24 - 09.30am - 4.00pm

The cost of this workshop is £35.00 per person or 2 places for £60.00.

To book your places Email: helpdesk@linca.org.uk

An enjoyable day, time to reflect on my knowledge and take on board how to deal with behaviour in a different way







OUTCOME BASED CARE PLANNING COURSE

New for Spring 2024

This course is for all staff that access, develop and update care plans, for all individuals in receipt of care services.

Our Aim is to empower you to produce safe, effective care plans that embody the *key principles* of outcome based care planning and the care that needs to be delivered as a result. This is also in line with the CQC single assessment framework.

We will draw on the knowledge and expertise you already have; helping you and your team feel motivated to positively refresh your care planning approach, providing great outcomes for the individuals in your care.

We plan to incorporate:

- How best to support and empower the individual in receipt of care services, putting them at the center of their care, with the focus on positive outcomes.
- Develop with the service users, as the expert on what their needs are, usable care plans, with actionable steps, that enable the individual to fulfil goals and have a quality of life that matters to them.
- Promoting strengths and independence.
- Dignity, individuality and choice, now and for the future.
- Focusing on positive outcomes in all aspects of Health and well-being in a collaborative way, communicating with all involved in the individuals care, that allows for consistency in care across all providers.

More information to follow soon.



PERFORMANCE MANAGEMENT

NEW COURSE COMING FOR SPRING 2024

The benefits of effective People Performance Management include a valued, supported and engaged workforce which can lead to job satisfaction and a higher quality of care.

This 2 day course can support you in a better understanding of this and how to implement it.

Day 1 will focus on the importance of getting it right from the start. How you lead and manage your employees from the moment they join your team can make a big difference to them and to the people they are providing with care and support.

Day 2 will look at effective managing underperformance, taking steps if there is no improvement and disciplinary processes



Falls Prevention

A five-part programme developed specially for Social Care.
The React to Falls programme enables providers to
develop their workforce understanding of a complex risk for
the most vulnerable in our Care.

To Access the FREE resources, simple go to https://www.reactto.co.uk/resources/react-to-falls/

Alongside the training resource you will also find a Falls Booklet in PDF format to hand out to the workforce

https://www.reactto.co.uk/content/uploads/2019/02/Falls-Booklet.pdf

Further resources are currently being developed to allow providers more scope to identify and manage a risk of falls with individuals in their care. These are due to be released in 2022.

Please contact here for more information:

helpdesk@linca.org.uk





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Falls Prevention

I'd like to introduce myself as the new Falls Training Project Manager and give you all a heads up on our exciting plans for 20024.

Falls are a leading cause of injury in care homes. So, over the coming year, I'll be working and supporting care home managers with the roll out of a falls pathway training programme. This will include:

- Falls prevention induction and refresher training for all care home staff.
- Falls training resources pack.
- Workshops to identify and discuss key falls risks and share experience & skills to implement proactive prevention strategies.
- Falls summit bringing together care home providers to hear from key guest speakers, share best practice and view the latest technology to reduce falls risks to prevent falls and serious injuries for care home residents.

To kick off, I will be sending out a 5-min survey in the New Year The aim is to capture key information from yourselves, so we can tailor the falls training programme to meet the needs of care home providers across Lincolnshire.

So, look out for the survey which also includes a prize draw with a chance of winning a £30 Linca training voucher. Also, please do get in touch if you'd like me to visit your care home for a chat to find out more about the programme.





Continence Management TENA Product training

TENA°

Covers:

- Technology of TENA Products
 Correct fitting of TENA Products
- TENA Product assessment
- How to get the best of the TENA Products
- TENA Product range

All session timings are 2:00 pm-3:00 pm - via TEAMS

Available Dates
11 th January 2024
6 th February 2024
6 th March 2024

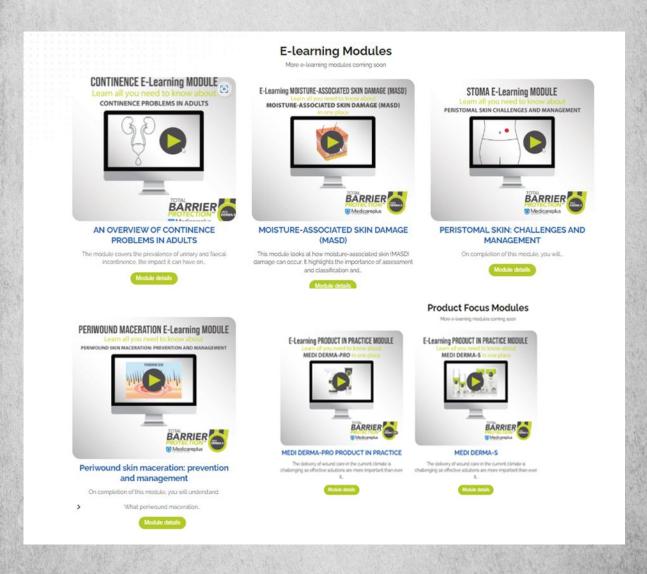


For the link to be emailed to you, please email Danielle.parker@essity.com

Supporting Tissue Viability and Best Practice Tools

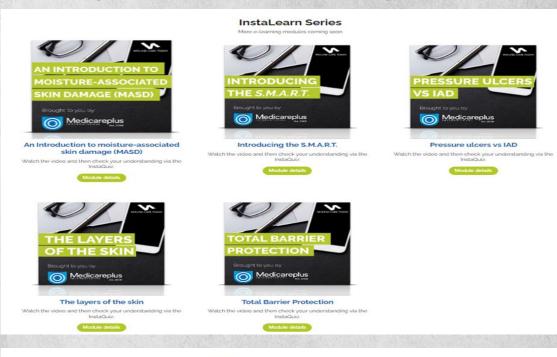
In conjunction with Medicare Plus and their Barrier Products, come a series of FREE resources for all Care Providers. Copy the Link to Access them

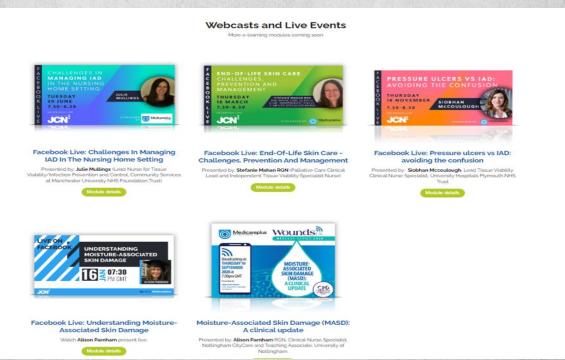
https://www.medicareplus.co.uk/e-learning/all



Supporting Tissue Viability and Best Practice Tools

https://www.medicareplus.co.uk





Stroke Programme MHS Health Education England

There is a fantastic **eLearning programme** which will support your teams to have greater understanding of Stroke Residents or Clients. The training is found on the NHS elearning website. If you haven't already, you will need to ask your staff to **register** and its **FREE**.

Click the link to access the training. https://www.e-
lfh.org.uk/programmes/stroke/ to register, scroll down the page until they find REGISTER. If you already have staff who have accounts, then ask them to scroll to the section which says VIEW and then they need to login.

About the Stroke programme

Although stroke is the leading cause of adult disability and the fourth largest cause of death in the UK, it is estimated that 70% of strokes could be prevented and better managed.

The <u>Stroke elearning programme</u> has been designed to provide an overview of stroke care across the entire pathway and promote better patient care, by providing all health and social care professionals and multidisciplinary teams with the appropriate level of knowledge, skills and experience they need to deliver effective stroke prevention and care to people with stroke, and at risk of stroke.

Moving and Handling Train the Trainer

Looking to develop someone in your workforce? Why not train them to deliver all your Moving and Handling Training needs. We have secured an external trainer, who will train them to the national standards in Moving and Handling. We seek to find what is the best way forward for your organisation.

Using our specialist trainers, Edge Training, the training will take place over 4 days.

23rd April – 26th April 24 - Lincoln

The cost of this course is £675.00 per person

If Interested, please email helpdesk@linca.org.uk

Moving and Handling Train the Trainer Refresher

Have you got an in-house trained Moving and Handling Trainer who needs an update? Access two days of training to update legislation, best practice and new resources. We seek to find what is the best way forward for your organisation.

Using our specialist trainers, Edge Training, this two day update course will run from:

9th – 10th May Lincoln

The cost of this course is £375.00 per person

Interested?

If you would like further information or to book email: helpdesk@linca.org.uk

CELEBRATE SUCCESS

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Lincolnshire Care Awards 2023

- Since 2016, our annual awards ceremony has celebrated the care workers and organisations across Lincolnshire whose work makes a difference to the lives of others, every single day. We're honoured to give these deserving teams and individuals their time in the spotlight, and to celebrate all they do for Lincolnshire's most precious and vulnerable people.
- Winners of the 2023 Lincolnshire Care Awards will be announced at the Gala Awards Evening on 21st March 2024 at The DoubleTree by Hilton, Lincoln.
- For more information visit <u>Care Awards 2023</u> or email <u>linca events@linca.org.uk</u>

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Awards and Accolades – There are a number of local, regional and national awards celebrating good quality care including

Great British Care Awards - http://www.care-awards.co.uk

Skills for Care Accolades

https://www.skillsforcare.org.uk/Getting-involved/accolades/Accolades.aspx

It can be very encouraging for staff to know that they have been nominated for an award.

We hope that you will feel able to share suggestions and good practice about retention at the networking events.



Lincolnshire Care Association

How to become a LinCA Member

LinCA are keen to promote and increase LinCA
Membership, as we are stronger together than we are apart.
Increased Membership improves and expands the services
that we can offer to the Care Sector.

LinCA Member benefits:

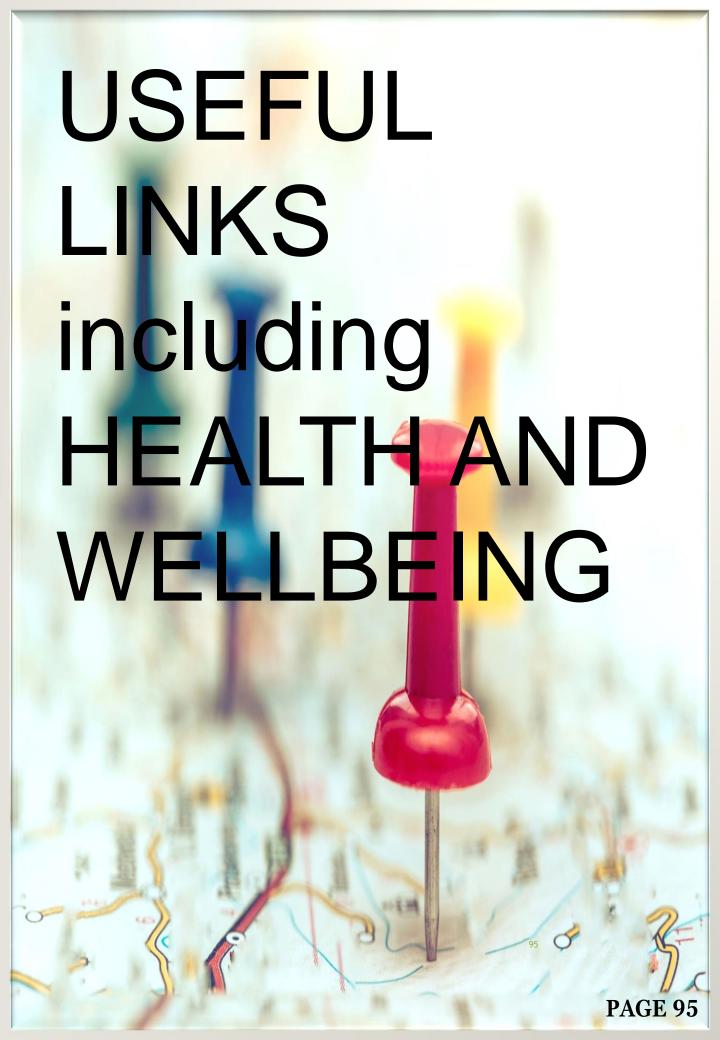
- Regular communications and monthly e-newsletter
- Key business information and news items in the Member Area of the website
- Quarterly networking meetings and Annual General Meeting
- Access to member only sector specific workshops
- Access to Support Services LinCA can access business support services such as Finance, HR and Legal Services through our commercial members at discounted rates. We have been able to obtain the services of Royds Withy King solicitors to provide advice on service user contracts.
- Business listing in the website "Looking for Care" portal
- · Opportunity to advertise job vacancies on the website
- Two free tickets to the LinCA Annual Conference
- Access to LinCA Board members with expertise in Nursing Homes, CQC, Domiciliary and Residential Care

LinCA Membership fees:

We will charge a flat rate membership fee of £100 per year per provider group.

Stand-alone member homes with less than 10 beds or 20 beds will pay £25 or £50 respectively

For more information, contact: helpdesk@linca.org.uk





Lincolnshire Partnership

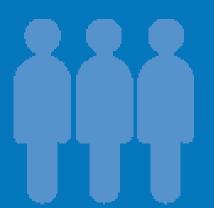
NHS Foundation Trust

Supporting Lincolnshire's health and care staff through COVID-19

You are not alone.

1 in 4 people experience

problems with mental wellbeing







CHAMPION



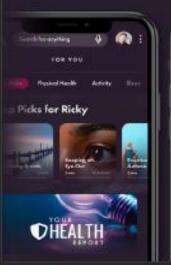
Boost your wellbeing with Champion Health

WELLBEING AT YOUR FINGERTIPS















The Coronavirus pandemic has had a profound impact on our entire communities, especially our health and care key workers.

Staff have faced a great deal of uncertainty, anxiety and pressure to respond in often difficult circumstances, as well as carry the emotional load for themselves, their families and those they care for.

Your emotional and mental wellbeing is extremely important to us and we have been working as a health and care system to ensure that you have dedicated support available during these challenging times.

We have been able to bring together a number of resources that can support you with your emotional wellbeing, as well as a dedicated wellbeing helpline for when you need to talk.

Take the time to read through all the options available to you and remember you are not alone. We are here to support you, just reach out and ask.

If you feel like you still need more help, we will also be providing priority access to our talking therapy services.

Self-help

The Every Mind Matters NHS website is a good place to start and provides self-help information and mental wellbeing guides that anyone can access.

Visit: www.nhs.uk/oneyou/every-mind-matters

The NHS has developed their Our NHS People site, which has wellbeing guides and free support apps, NHS staff can access.

Visit www.people.nhs.uk

Finally, our Lincolnshire Staying Well website brings together some of the local and national wellbeing resources available, free of charge: www.lpft.nhs.uk/LincsStayingWell

Emotional wellbeing and support

During our local COVID-19 response, our staff wellbeing team have been operating an emotional support telephone line for all staff across the health and care system. It is our intention to continue

to offer this service for the foreseeable future. Staff can call and speak with a practitioner confidentially about issues concerning them.

The team will be able to triage your needs and provide further signposting or referral to services which might be helpful, or can just be there to offload, wobble, or even just chat in a judgement free, safe space.

Call the team 01522 569512 or 01522 518609 email lpft.staffwell-being@nhs.net

> 9am to 5pm Monday to Friday

Talking therapies with steps2change

For staff who might be better supported with specialist talking therapies, we are able to offer priority access to steps2change.

Steps2change provide evidence-based talking therapy for people with common mental health problems, and is available to anyone over the age of 16 who is experiencing issues relating to anxiety and/ or depression.

The team of experienced and qualified professionals will work with you to understand your difficulties and provide the appropriate treatment intervention. You will get a chance to talk about your issues in a confidential and non-judgemental environment. You will receive an individually tailored treatment package to help you recover.

There are teams based all over the county and we offer appointments throughout the day on the telephone, online or at bases in the following locations, Boston, Gainsborough, Grantham, Lincoln, Louth, Skegness, Sleaford, Spalding and Stamford.

How to get help from steps2change

- Speak to the staff wellbeing support line, who will signpost/ refer you to appropriate support to meet your needs.
- Self-refer to steps2change directly on their website www.steps2change.nhs.uk
- Contact our single point of access contact centre by calling 0303 123 400 (available 24/7).
- Discuss your problems with your manager, GP, HR/
 Occupational Health Team or other health professional who
 can refer you to the service using the organisational referral
 form to lpft.steps2changereferrals@nhs.net

None of the services mentioned are an emergency service. If you need immediate help, please contact your GP or their out of hours service. Alternative support services are detailed below:

- NHS 111 number
- Lincolnshire mental health and emotional wellbeing helpline -0800 001 4331 (open 24/7)
- Samaritans 116 123
- Sane Line 0300 304 7000 (4.30pm-10.30pm daily)
- The Silver Line (helpline for older adults) 0800 470 8090
- LPFT Single Point of Access 0303 123 4000 (24 hours a day)
- You can also present at your local A&E if you are unable to keep yourself safe, or you have self-harmed and require medical attention.

Helplines



LincoInshire Staff Wellbeing Hub Call 01522 518609 Monday-Friday, 9am-5pm lpft.staffwell-being@nhs.net



Bereavement support line (National)

Call 0300 303 4434 8am-pm, Seven days a week



Bereavement support line (Lincolnshire) Please call 0300 303 1897

Please call 0300 303 1897 Available every day, 11am–3pm

Mental health and wellbeing



Bereavement counselling service Please contact 01522 518216



Emotional wellbeing toolkit www.nhsemployers.org/howareyo ufeelingnhs



Every Mind Matters
Visit <u>www.nhs.uk/oneyou/every-mind-matters</u>



Recovery College 01522 518500 (M-F, 9am-2:30pm) www.lpft.nhs.uk/ourservices/adults/recovery-college



Mental Health First Aid (MHFA)
Please check your local area for information on contacting your MHFA



steps2change 0303 123 400 (available 24/7) or Speak with your GP or www.steps2change.nhs.uk



Stay Alive app

You can download the Stay Alive app from your app store or view their website here: <u>www.stayalive.app</u>



Working Minds – Campaign to address work-related stress

https://workright.campaign.gov. uk/workingminds/

Physical health and wellbeing



One You Lincolnshire

Call 01522 70 51 62

hello@oneyoulincolnshire.org.uk

www.oneyoulincolnshire.org.uk



Pilates with April Moon
www.movewithmoon.co.uk
Code: NHS01



Physio 4 You

To book an appointment email LHNT.physioforyou@nhs.net Tuesday and Thursday,10am-12pm

General wellbeing support



Book club

Email Joanne.Borrill@nhs.net



Caring for yourself while caring for others

Available <u>here</u> or the full link can be found in the HWB Brochure



#caringforNHSpeople webinars
For access to sessions visit
http://horizonsnhs.com/caring4nh
speople/



Connect to Support Lincolnshire https://lincolnshire.connecttosupp ort.org/



EPEC Being a Parent Playlist

https://youtube.com/playlist? list=PLtqcqZxTf21YQ5J3mdNXIhF Y23kGoFseb



Groups and workshops

Burnout, Sleep, Confidence & selfesteem

Ipft.staffwell-being@nhs.net



Guided meditation

https://us06web.zoom.us/j/697035933 4?pwd=eHIGeUdWc

Passcode: 624574



The Anti-burnout club
Discounted price available via
https://theantiburnoutclub.com/



ocal tapas

To register visit

https://vocaltapas.com/nhs-staff/

Financial wellbeing



Cooking on a budget

Full links accessed via the brochure or click here: Avoid waste / Batch cook / Vegetables / Fruit



Search for 'NHS and care worker staff freebies & discounts' at



Referral via the Staff Wellbeing Hub - call 01522 518609 or email lpft.staffwell-being@nhs.net



Call 0808 8020 133, available 24/7 https://www.gamcare.org.uk to access online chats and support



Union Support - UNISON

Call 0800 0 857 857 or visit www.unison.org.uk/get-



Union support - Other

Check with your union what support and benefits they offer around your financial wellbeing

Menopause



The world's biggest menopause library can be found here: www.balance-menopause.com



Support Group
Search the name of the group in Facebook



Menopause webinars



Additional menopause support

www.themenopausecharity.org



Additional menopause support

Domestic abuse

Freephone 24-hour national domestic abuse helpline: 0808 2000 247



EDAN Linc

01522 510041, M-F, 9am-5pm Visit: https://edanlincs.org.uk/ General: info@edanlincs.org.uk



Galop - LGBT+ Domestic Abuse help

Call 0800 999 5428

M-F, 10am-5pm, W-Th, 10am-8pm



Respect - Men's advice line 0808 8010327, M–F, 10am-8pm Webchat: Weds 10-11:30am, 2:30-4pm Visit: <u>https://mensadviceline.org.uk/</u>

Covid-19 wellbeing resources



How to stay calm in a global pandemic - Free e-book

Link to the book <u>here</u> or visit the HWB Brochure for the written link



Lincolnshire Staying Well website Find out more at www.lpft.nhs.uk/LincsStayingWel



Stress management with Long Covid

Visit https://youtu.be/tgEuVN1iYOc



The Coronacoaster

Visit: https://voutu.be/BcvZ-gerZPs

Development



Coaching

For more information please email lpft.leadershipteam@nhs.net



kills for Care

Visit <u>www.skillsforcare.org.uk</u> for more information and to access these resources

NHS support



These resources are available to anyone in the system with access to with an NHS email address - please speak with your manager to see whether this is available to you in your organisation



National staff support line

Call 0800 069 6222 from 7:00am – 11:00pm, seven days a week Or text 'FRONTLINE' to 85258



NHS People website

https://www.england.nhs.uk/supp orting-our-nhs-people/supportnow/



NHS staff working in ICU

Visit: www.ics.ac.uk/wellbeing



Lateef project -

Visit: <u>lateefproject.org/get-support</u>



fit4thefight

Sign up to the platform at www.fit4thefight.org/nhsmembers-area



Support for Indian NHS Nurses

https://binauk.org/ for info. Call +44 (0)1234 363272 Email admin@binauk.org



Uplifting resources for the NHS

Visit https://library.nhs.uk/nhsstaff-and-learners/upliftingresources/



NHS Working Carers free resource

Speak to your manager for the free access code and then visit www.carersdigital.org/login/index



Nurse lifeline

Call 0808 801 0455, available Monday-Friday, 7pm-11pm



ShinyMind wellbeing app

Please complete the form: https://forms.gle/8ut8x3rdKmHJ73v D8

Frailty Website in Lincolnshire

Working collaboratively across the local health and social care economy, we have developed a more integrated approach, underpinned by compassionate care. This interactive frailty pathway toolkit allows for frail, older people to be assessed well and for their underlying causes of deterioration to be managed more appropriately and in accordance to their needs

Health and Care recognise that care is just as important as treatment. Everyone should be properly valued and listened to, and treated with compassion, dignity and respect at all times. Populating ageing is a 'game-changer' for health and social care services. Whilst many people remain well, engaged and active well into later life, for some their advancing age increases the chances of long-term conditions, thus making them frailer and more vulnerable.

Carers can do a lot to help older people to live well, retain their independence and out of hospital. By treating each person as an individual and providing them with person-centred care, rather than focusing on single conditions. In doing so, we are better placed to help older people live well with a better quality of life. Embedded across all local health and care settings, this toolkit has the power to transform the way older people or their carers and communities experience health and social care

More details on all things Frailty: https://www.frailtypath.co.uk/home

Alzheimer's Society:

http://www.alzheimers.org.uk

Skills for Care:

http://www.skillsforcare.org.uk/home/home.aspx

Lincolnshire County Council:

http://www.lincolnshire.gov.uk

Social Care Institute for Excellence:

(SCIE): http://www.scie.org.uk

Social Care Information & Learning Service (Scils)

http://www.scils.co.uk

More Effective Recruitment

A number of resources have been developed by Skills for Care to help with Finding and Keeping Workers. Take a look at the user friendly portal at

http://www.skillsforcare.org.uk/Finding-and-keeping-workers/Finding-and-keeping-workers.aspx

A new local resource has also been developed for young people looking at social care as a career, but you may also find this useful during your recruitment activities

http://www.healthandcarelincs.org.uk

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Editor – Mark Turton markturton@linca.org.uk

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If there is any content that you would like to add to the Workforce Directory please contact us